



# ASSESSMENT AND REPORTING POLICY 2019

## PURPOSE

At Avenel Primary School we believe that continuous assessment and reporting is an integral part of teaching and learning. It is essential that effective and comprehensive monitoring and feedback takes place in order that all students move toward their potential and are individually supported to progress to their next stages of learning. Thorough assessment enables teachers to reflect on and modify their practice to suit students' individual needs. Effective reporting of student learning informs parents and allows them to be involved in their child's learning process. The monitoring of student achievement data across all year levels allows the school to identify and address areas in need of specific focus and make provision for teachers to strengthen and consolidate all aspects of student learning

## AIM

- To improve student learning by accurately determining students' current knowledge and experiences using a range of assessment strategies and tools
- To ensure a range of assessment strategies and tools are consistently planned for, implemented and the results analysed to direct future teaching and learning across the school. The timeline for all assessment and reporting is outlined in the *Avenel Primary School's Assessment Schedule*.
- To monitor student progress through regular, timely and ongoing feedback in order to support future student learning
- To provide opportunities to develop student feedback skills via peer and self- reflection and evaluation
- To enable teachers to reflect on their teaching and improve their practices and strategies to improve student learning
- To provide parents/carers with meaningful feedback about their child's progress and goals for future learning through Learning Tasks, Student Report Cards, Student Portfolios and Student-Led Interviews and Parent/Teacher Interviews
- To use assessment and the resulting data to guide school foci and the allocation of resources to support student learning.

## IMPLEMENTATION

- All teachers will adhere to the *Avenel Primary School's Assessment Schedule* (which outlines what assessment tools will be used, a description of each tool, when the assessment will be administered and analysed and how the student data will be used and recorded)
- Teachers will implement regular formative and summative assessment to accurately determine students' current knowledge and experiences as well as to identify future needs and directions
- Assessment data will be analysed and moderated by teachers and year levels to direct future planning and teaching

- Moderation of Learning Tasks will be formally scheduled in the school's Professional Learning Calendar to ensure teachers develop common assessment and reporting standards
- Administering of NAPLAN testing will occur in May and the analysis of resulting data will take place in October or when received from the Department of Education and Training (DET)
- Teachers will develop manageable systems of record keeping of data provided by assessment
- A comprehensive data base of student assessment results will be centrally recorded and monitored to gauge student academic growth across the school
- The school will provide all the required performance data to DET and the community by means of the School Council's Annual Report
- Teachers will provide students with regular feedback about their learning
- Students will be given the opportunity to self-evaluate and give assessment feedback to peers
- Students will use assessment feedback to set goals for future learning
- Feedback about student learning will be regularly communicated to parents through:
  - End of semester school reports
  - Parent/Teacher Interviews during Terms 1 and 3.
- Teachers will develop Individual Learning Plans for students who are achieving above or below their expected year level. These will be discussed with parents at least twice a year
- Student support groups will help identify student learning and support needs for students within the Program for Students with a Disability. Teachers will create a personalised learning and support plan that includes adjustments to the curriculum and teaching and learning approaches to meet the needs of these students. These plans will be discussed and reviewed once a term
- Students for whom English is an additional language will have their progress in English assessed in relation to stages of the English as an Additional Language (EAL) Development Continuum
- School assessment data will be reviewed and this analysis will direct future foci, professional learning and support resources and be incorporated in the Annual Implementation Plan: for Improving Student Outcomes

## EVALUATION

This policy will be reviewed as part of the school's annual internal controls.